



State Council on Developmental Disabilities
[Also posted at www.scdd.ca.gov]

Administrative Committee Agenda

DATE: Tuesday, August 21, 2007

TIME: 1:00 P.M. – 4:00 P.M.

PLACE: State Council Headquarters Office
1507 21st Street, Suite 210
Sacramento, CA 95811

Telephone: Council Phone (916) 322-8481 Council Fax (916) 443-4957

Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting, should contact Julian Garcia at the Council Office by Phone: 916-322-8481 TTY: 916-324-8420 or Email: council@scdd.ca.gov.

Agenda

CALL TO ORDER: (T. Martens)

1. ESTABLISHMENT OF A QUORUM: (T. Martens)

2. PUBLIC COMMENTS:

Public Comments: [This section is for members of the public only; and is to provide the public an opportunity to comment and/or present information to the Committee on any matter that is not on the agenda. Each public member will be afforded up to three minutes to speak. Written requests, if any, will be considered first under this section. Additionally, the Committee will provide a public comment period not to exceed 5 minutes total for all public comments prior to Committee action on each agenda item.]

3. ACTION/DISCUSSION ITEMS:

A. MINUTES FROM THE MARCH ADMINISTRATIVE MEETING:

(T. Martens/N. Hannibal)

B. CHIEF DEPUTY'S REPORT:

(O. Martin Steele)

C. EXECUTIVE DIRECTOR AND DEPUTIES JOB RE-CLASS UPDATE:

(O. Martin Steele)

D. COUNCIL BUDGET REVIEW:

(O. Martin Steele/M. Danti)

- 1) Council Headquarters
- 2) Area Boards
- 3) Grants Program
- 4) Other

E. POSTER ART CONTEST PROCEDURES:

(T. Martens/D. Soto)

F. ADMINISTRATIVE PROCEDURES FOR PERSONNEL ACTIONS: (M. Corral)

**G. STATUS OF MONITORING AND TECHNICAL ASSISTANCE REVIEW (MTARS)
SEPTEMBER REPORT:**

(O. Martin Steele)

H. CASSANDRA ZIETZ AWARD:

(L. Hoirup)

4. NEXT MEETING DATE:

(T. Martens)

5. ADJOURNMENT:

(T. Martens)